



~ Agenda ~

Final

**For a Business Meeting of the
La Plata County Palo Verde
Public Improvement District #3**

**1101 East 2nd Avenue
Durango, CO 81301
<http://co.laplata.co.us>**

Tuesday, December 12, 2017

10:01 AM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]

I. Call to Order

II. Pledge of Allegiance

III. Approval of Agenda

IV. Disclosure of Conflicts of Interest

V. Approval of Minutes

1. Minutes of Dec 13, 2016 10:01 AM

VI. Public Hearing

VII. Consent

1. PID3R-2017-1 Consideration of Resolution No PID3-2017-01 Palo Verde Public Improvement District 2018 Budget
2. PID3R-2017-2 Consideration of Resolution No. PID3-2017-02 Appropriation of Sums of Money for the PID3 2018 Budget
3. PID3R-2017-3 Consideration of Resolution No. PID3-2017-03 Levying Property Taxes for the Year 2017 to help defray costs for the 2018 Budget Year

VIII. Adjournment

La Plata County provides reasonable accommodation to persons with disabilities to enable their full participation in public meetings. For special assistance, call the La Plata County Information Desk, 970-382-6200 or TDD 970-382-6218.



~ Minutes ~

Draft

**For a Business Meeting of the
La Plata County Palo Verde
Public Improvement District #3**

1101 East 2nd Avenue
Durango, CO 81301
<http://co.laplata.co.us>

Tuesday, December 13, 2016

10:01 AM

Board Room

These abbreviated action minutes are the official record of this meeting. An audio recording is available on the La Plata County web site <http://co.laplata.co.us>. Hyperlinks and time stamps within the following minutes will direct you to the place in the audio file where that item was discussed e.g. ("Activated at 00:00:00") For a CD of the audio file for a specific meeting, please contact the Clerk to the Board at (970) 382-6214 or infodesk@co.laplata.co.us. There may be a charge for the audio file.

I. Call to Order

Attendee Name	Present	Absent	Late	Arrived
Gwen A. Lachelt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Julie Westendorff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Brad P. Blake	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Also in attendance was Joe Kerby, County Manager; Joanne Spina, Assistant County Manager; County Attorney, Sheryl Rogers; and Clerk to the Board Elizabeth Dufva

Communication: Minutes of Dec 13, 2016 10:01 AM (Approval of Minutes)

II. Approval of Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julie Westendorff, Director
AYES:	Gwen A. Lachelt, Julie Westendorff, Brad P. Blake

III. Decision

- (ID # 3415) Consideration of Resolution No PID3-2016-01 Palo Verde Public Improvement District 2017 Budget

Recommended Action: Approve Resolution PID3-2016-01 adopting the La Plata County Palo Verde Public Improvement District #3's 2017 budget.

Diane Sorensen, Finance Director, provided an overview of the staff report.

Director Westendorff clarified that the Palo Verde Public Improvement District Budget was specifically created to finance infrastructure in the subdivision. Taxes were levied for that purpose and to reimburse administrative fees to the County.

Ms. Sorensen added that the budget operated to service debt incurred for the installation of the improvements.

Director Blake opened the meeting for public comment. Hearing none, he closed that portion of the meeting.

RESULT:	ADOPT [UNANIMOUS]
MOVER:	Gwen A. Lachelt, Director
AYES:	Gwen A. Lachelt, Julie Westendorff, Brad P. Blake

- (ID # 3416) Consideration of Resolution No. PID3-2016-02 Appropriation of Sums of Money for the PID3 2017 Budget

Recommended Action: Approve Resolution PID3-2016-02 appropriating sums of money to provide funding for the fiscal year 2017.

Diane Sorensen, Finance Director, provided an overview of the staff report.

Director Blake opened the meeting for public comment. Hearing none, he closed that portion of the meeting.

RESULT:	ADOPT [UNANIMOUS]
MOVER:	Julie Westendorff, Director
AYES:	Gwen A. Lachelt, Julie Westendorff, Brad P. Blake

3. (ID # 3417) Consideration of Resolution No. PID3-2016-03 Levying Property Taxes for the Year 2016 to help defray costs for the 2017 Budget Year
- Recommended Action: Approve Resolution PID3-2016-03 levying property taxes for the year 2016, to help to defray the cost for the 2017 budget year.

Diane Sorensen, Finance Director, provided an overview of the staff report.

Director Blake opened the meeting for public comment. Hearing none, he closed that portion of the meeting.

RESULT:	ADOPT [UNANIMOUS]
MOVER:	Gwen A. Lachelt, Director
AYES:	Gwen A. Lachelt, Julie Westendorff, Brad P. Blake

IV. Adjournment



ITEM NO. PID3R-2017-1

DATE: 12/12/2017

AGENDA REQUEST

*PID3 RESOLUTIONS

MEETING GROUP: La Plata County Palo Verde Public Improvement District #3

STAFF RESOURCE: Anna Abdo,

REQUESTING DEPT: Finance Department

TYPE: Resolution

SUBJECT: Consideration of Resolution No PID3-2017-01 Palo Verde Public Improvement District 2018 Budget

BACKGROUND:

The creation of the La Plata County Palo Verde Public Improvement District #3 (the "District") was approved by eligible electors during the general election held on November 5, 2013. Per C.R.S. § 30-20-510, the Board of County Commissioners of La Plata County serves as the ex officio Board of Directors of the La Plata County Palo Verde Public Improvement District #3.

C.R.S. § 30-20-515 requires the Board of Directors to "determine annually the amount of money necessary to be raised by a levy on the taxable property in the district." Further, C.R.S. § 29-1-108 requires that before certifying a mill levy, the Board of Directors, "enact ... resolution[s] adopting the budget and making appropriations for the budget year." The appropriation is the legal spending limit authorizing the expenditures set forth in the budget. Finally, C.R.S. § 39-5-128 requires the Board of Directors to certify the District mill levy to the Board of County Commissioners by December 15 of each year.

Read together, the aforementioned statutes make clear that prior to December 15 of each year, the Board of Directors of the District must hold a public hearing and adopt resolutions (1) adopting a budget for the upcoming year, (2) appropriating sums of money for that budget, and (3) setting a mill levy to generate the tax revenue for the budget. Resolution PID3-2017-01 adopts the 2018 budget, Resolution PID3-2017-02 appropriates sums of money for the budget, and Resolution PID3-2017-03 sets the mill levy for the 2017 taxes to be collected in 2018.

FISCAL IMPACT:

The budget represents the complete financial plan for 2018 while the appropriations puts a legal limit on expenditures.

RECOMMENDED ACTION:

Approve Resolution PID3-2017-01 adopting the La Plata County Palo Verde Public Improvement District #3's 2018 budget in accordance with C.R.S. § 29-1-108.

RESOLUTION:

RESOLUTION NO. PID3-2017-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3 SUMMARIZING EXPENDITURES AND REVENUES, AND ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2018 AND ENDING ON THE LAST DAY OF DECEMBER 2018.

WHEREAS, the La Plata County Palo Verde Public Improvement District #3 was created by eligible electors during the general election held on November 5, 2013, and;

WHEREAS, pursuant to C.R.S. § 30-20-515, the Board of Directors are required to determine the annual amount of money necessary to be raised by a levy on the taxable property in the district. C.R.S. § 29-1-108 requires that before certifying a mill levy, the Board of Directors, enact resolutions adopting the budget and making appropriations for the budget year. Per C.R.S. § 30-20-510, the Board of County Commissioners of La Plata County serves as the *ex officio* Board of Directors of the La Plata County Palo Verde Public Improvement District #3.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, AS FOLLOWS:

Section 1. That the budget is approved and adopted as the budget of the La Plata County Palo Verde Public Improvement District #3 for the calendar year 2018, summarized as follows:

Revenues: \$18,111 Expenditures: \$31,357

Section 2. That the budget hereby approved and adopted shall be signed by the Board of Directors of the La Plata County Palo Verde Public Improvement District #3 and made a part of the public records of the County.

DONE AND ADOPTED in Durango, Colorado this 12th day of December, 2017.

(SEAL)

BOARD OF DIRECTORS
LA PLATA COUNTY PALO VERDE
PUBLIC IMPROVEMENT DISTRICT #3

ATTEST:

Clerk to the Board

Julie Westendorff, Chair

Gwen A. Lachelt, Vice-Chair

Bradford P. Blake, Commissioner

MEETING NARATIVE:

REVIEWED BY:

Diane Sorensen

Diane Sorensen, Director

12/5/2017

Sheryl Rogers

Sheryl Rogers, County Attorney

12/6/2017

ATTACHMENTS:

- 2017-01 PV Budget Adoption Resolution 2018 (DOCX)

RESOLUTION NO. PID3-2017-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3 SUMMARIZING EXPENDITURES AND REVENUES, AND ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2018 AND ENDING ON THE LAST DAY OF DECEMBER 2018.

WHEREAS, the La Plata County Palo Verde Public Improvement District #3 was created by eligible electors during the general election held on November 5, 2013, and;

WHEREAS, pursuant to C.R.S. § 30-20-515, the Board of Directors are required to determine the annual amount of money necessary to be raised by a levy on the taxable property in the district. C.R.S. § 29-1-108 requires that before certifying a mill levy, the Board of Directors, enact resolutions adopting the budget and making appropriations for the budget year. Per C.R.S. § 30-20-510, the Board of County Commissioners of La Plata County serves as the *ex officio* Board of Directors of the La Plata County Palo Verde Public Improvement District #3.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, AS FOLLOWS:

Section 1. That the budget is approved and adopted as the budget of the La Plata County Palo Verde Public Improvement District #3 for the calendar year 2018, summarized as follows:

Revenues: \$18,111 Expenditures: \$31,357

Section 2. That the budget hereby approved and adopted shall be signed by the Board of Directors of the La Plata County Palo Verde Public Improvement District #3 and made a part of the public records of the County.

DONE AND ADOPTED in Durango, Colorado this 12th day of December, 2017.

(SEAL)

BOARD OF DIRECTORS
LA PLATA COUNTY PALO VERDE
PUBLIC IMPROVEMENT DISTRICT #3

ATTEST:

Clerk to the Board

Julie Westendorff, Chair

Gwen A. Lachelt, Vice-Chair

Bradford P. Blake, Commissioner

Attachment: 2017-01 PV Budget Adoption Resolution 2018 (PID3R-2017-1 : Consideration of Resolution No. PID3-2017-01 Palo Verde Public



ITEM NO. PID3R-2017-2

DATE: 12/12/2017

AGENDA REQUEST

*PID3 RESOLUTIONS

MEETING GROUP: La Plata County Palo Verde Public Improvement District #3

STAFF RESOURCE: Anna Abdo,

REQUESTING DEPT: Finance Department

TYPE: Resolution

SUBJECT: Consideration of Resolution No. PID3-2017-02
Appropriation of Sums of Money for the PID3 2018 Budget

BACKGROUND:

The Board of Directors of the La Plata County Palo Verde Public Improvement District #3 (The District) have adopted the 2018 budget. The next step is to appropriate sums of money to the District's Fund, as set forth below.

An appropriation is the legal spending limit authorizing the expenditures set for in the budget by the Board of Directors. It is not only required by law, but also necessary to appropriate beginning fund balance and the revenues establishing a limitation on expenditures.

Resolution PID3-2017-02 appropriates \$31,357 from the beginning fund balance and revenues to the District's fund.

FISCAL IMPACT:

The budget presents the financial plan for 2018. The appropriation sets the legal spending limit authorizing the expenditures set forth in the 2018 budget.

RECOMMENDED ACTION:

Approve Resolution PID3-2017-02 appropriating sums of money to provide funding for the fiscal year 2018.

RESOLUTION:

RESOLUTION NO. PID3-2017-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3 APPROPRIATING SUMS OF MONEY IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE 2018 BUDGET

YEAR.

WHEREAS, the Board of Directors of the La Plata County Palo Verde Public Improvement District #3 adopted the annual budget on December 12th, 2017, and;

WHEREAS, per C.R.S. § 29-1-108, the Board of Directors has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and the Board of Directors will enact a resolution to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the La Plata County Palo Verde Public Improvement District #3.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, AS FOLLOWS:

1. That the following sums are hereby appropriated from the revenues and beginning fund balance for the purposes stated below:

Operating Expenditures	\$ 14,470
Debt Service	16,887
Total	\$ 31,357

DONE AND ADOPTED in Durango, Colorado this 12th day of December, 2017.

(SEAL)

BOARD OF DIRECTORS
LA PLATA COUNTY PALO VERDE
PUBLIC IMPROVEMENT DISTRICT #3

ATTEST:

Clerk to the Board

Julie Westendorff, Chair

Gwen A. Lachelt, Vice-Chair

Bradford P. Blake, Commissioner

MEETING NARRATIVE:

REVIEWED BY:**Diane Sorensen**

Diane Sorensen, Director

12/5/2017

Sheryl Rogers

Sheryl Rogers, County Attorney

12/6/2017

ATTACHMENTS:

- PID3-2017-02 PV Resolution Budget Appropriation 2018 (DOCX)

RESOLUTION NO. PID3-2017-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3 APPROPRIATING SUMS OF MONEY IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE 2018 BUDGET YEAR.

WHEREAS, the Board of Directors of the La Plata County Palo Verde Public Improvement District #3 adopted the annual budget on December 12th, 2017, and;

WHEREAS, per C.R.S. § 29-1-108, the Board of Directors has made provisions therein for revenues and beginning fund balance in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and the Board of Directors will enact a resolution to appropriate the revenues and beginning fund balance provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the La Plata County Palo Verde Public Improvement District #3.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, AS FOLLOWS:

1. That the following sums are hereby appropriated from the revenues and beginning fund balance for the purposes stated below:

Operating Expenditures	\$ 14,470
Debt Service	16,887
Total	\$ 31,357

DONE AND ADOPTED in Durango, Colorado this 12th day of December, 2017.

(SEAL)

BOARD OF DIRECTORS
LA PLATA COUNTY PALO VERDE
PUBLIC IMPROVEMENT DISTRICT #3

ATTEST:

Clerk to the Board

Julie Westendorff, Chair

Gwen A. Lachelt, Vice-Chair

Bradford P. Blake, Commissioner

Attachment: PID3-2017-02 PV Resolution Budget Appropriation 2018 (PID3R-2017-2 : Consideration of Resolution No. PID3-2017-02



ITEM NO. PID3R-2017-3

DATE: 12/12/2017

AGENDA REQUEST

*PID3 RESOLUTIONS

MEETING GROUP: La Plata County Palo Verde Public Improvement District #3

STAFF RESOURCE: Anna Abdo,

REQUESTING DEPT: Finance Department

TYPE: Resolution

SUBJECT: Consideration of Resolution No. PID3-2017-03 Levying Property Taxes for the Year 2017 to help defray costs for the 2018 Budget Year

BACKGROUND:

The Board of Directors have adopted the 2018 Budget and appropriated sums of money. This resolution sets and certifies the mill levies for La Plata County Palo Verde Public Improvement District #3 (the District).

Property tax revenue necessary to balance the budget for general operating purposes is \$94 and property tax revenue necessary to balance the budget for voter-approved debt and interest is \$16,887.

The 2017 valuation assessment as certified by the County Assessor is \$610,390 and for the purpose of meeting all general operating expenses of the District during the 2018 budget year, a tax levy of 0.154 mills is needed upon each dollar of the total valuation for assessment of all taxable property within the boundaries of the District: and for the purpose of meeting all debt and interest of the District during the 2018 budget year, a tax levy of 27.666 mills is needed upon each dollar of the total valuation for assessment of all taxable property within the boundaries of the District.

The Resolution #PID3-2017-03 sets the mill levy for the 2017 taxes to be collected in 2018.

FISCAL IMPACT:

Levying property taxes for the year 2017 to help defray the costs of La Plata County Palo Verde Public Improvement District #3, for the 2018 budget year.

RECOMMENDED ACTION:

Approve Resolution PID3-2017-03 levying property taxes for the year 2017, to help to defray the cost for the 2018 budget year.

RESOLUTION:

RESOLUTION NO. PID3-2017-03

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2017, TO HELP DEFRAY THE COSTS OF LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, COLORADO, FOR THE 2018 BUDGET YEAR.

WHEREAS, pursuant to C.R.S. § 30-20-515, the Board of Directors of the La Plata County Palo Verde Public Improvement District #3 (the "District") is required to determine annually the amount of money necessary to be raised by a levy on the taxable property in the District; and

WHEREAS, the Board of Directors adopted the annual budget on December 12th, 2017; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$94, and;

WHEREAS, the amount of money necessary to balance the budget for voter-approved debt and interest is \$16,887, and;

WHEREAS, the 2017 valuation for assessment for the La Plata County Palo Verde Public Improvement District #3 as certified by the County Assessor is \$610,390 and;

WHEREAS, C.R.S. § 39-5-128 requires the Board of Directors to certify the District mill levy to the Board of County Commissioners by December 15 of each year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, AS FOLLOWS:

1. That the purpose of meeting all general operating expenses of the La Plata County Palo Verde Public Improvement District #3 during the 2018 budget year, there is hereby levied a tax of 0.154 mills upon each dollar of the total valuation for assessment of all taxable property within La Plata County Palo Verde Public Improvement District #3 for the year 2017.
2. That for the purpose of meeting all debt and interest of the La Plata County Palo Verde Public Improvement District #3 during the 2018 budget year, there is hereby levied a tax of 27.666 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2017.
3. That the Board of Directors is hereby authorized and directed to immediately certify to the County Commissioners of La Plata County, Colorado, the mill levies for the La Plata County Palo Verde Public Improvement District #3 as hereinabove determined and set.

DONE AND ADOPTED in Durango, Colorado this 12th day of December, 2017.

(SEAL)

BOARD OF DIRECTORS
LA PLATA COUNTY PALO VERDE
PUBLIC IMPROVEMENT DISTRICT #3

ATTEST:

Clerk to the Board

Julie Westendorff, Chair

Gwen A. Lachelt, Vice-Chair

Bradford P. Blake, Commissioner

MEETING NARATIVE:

REVIEWED BY:

Diane Sorensen

Diane Sorensen, Director

12/5/2017

Sheryl Rogers

Sheryl Rogers, County Attorney

12/6/2017

ATTACHMENTS:

- PID3-2017-03 PV Resolution Mill Levy 2018 (DOCX)

RESOLUTION NO. PID3-2017-03**A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2017, TO HELP DEFRAY THE COSTS OF LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, COLORADO, FOR THE 2018 BUDGET YEAR.**

WHEREAS, pursuant to C.R.S. § 30-20-515, the Board of Directors of the La Plata County Palo Verde Public Improvement District #3 (the "District") is required to determine annually the amount of money necessary to be raised by a levy on the taxable property in the District; and

WHEREAS, the Board of Directors adopted the annual budget on December 12th, 2017; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$94, and;

WHEREAS, the amount of money necessary to balance the budget for voter-approved debt and interest is \$16,887, and;

WHEREAS, the 2017 valuation for assessment for the La Plata County Palo Verde Public Improvement District #3 as certified by the County Assessor is \$610,390 and;

WHEREAS, C.R.S. § 39-5-128 requires the Board of Directors to certify the District mill levy to the Board of County Commissioners by December 15 of each year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LA PLATA COUNTY PALO VERDE PUBLIC IMPROVEMENT DISTRICT #3, AS FOLLOWS:

1. That the purpose of meeting all general operating expenses of the La Plata County Palo Verde Public Improvement District #3 during the 2018 budget year, there is hereby levied a tax of 0.154 mills upon each dollar of the total valuation for assessment of all taxable property within La Plata County Palo Verde Public Improvement District #3 for the year 2017.
2. That for the purpose of meeting all debt and interest of the La Plata County Palo Verde Public Improvement District #3 during the 2018 budget year, there is hereby levied a tax of 27.666 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2017.
3. That the Board of Directors is hereby authorized and directed to immediately certify to the County Commissioners of La Plata County, Colorado, the mill levies for the La Plata County Palo Verde Public Improvement District #3 as hereinabove determined and set.

DONE AND ADOPTED in Durango, Colorado this 12th day of December, 2017.

(SEAL)

BOARD OF DIRECTORS
LA PLATA COUNTY PALO VERDE
PUBLIC IMPROVEMENT DISTRICT #3

ATTEST:

Clerk to the Board

Julie Westendorff, Chair

Gwen A. Lachelt, Vice-Chair

Bradford P. Blake, Commissioner

Attachment: PID3-2017-03 PV Resolution Mill Levy 2018 (PID3R-2017-3 : Consideration of Resolution No. PID3-2017-03 To Set Mill Levies)